



## NRRTS CHECKLIST FOR NRRTS APPLICANTS

1. Download and complete the application. Use the 1-5 Scale to describe experience in Section 2, page 1
  
2. Be sure to include the following:
  - a. Applicant signature page 2
  - b. Applicant signature on Affirmation of Good Moral Character
  - c. Employer prints name and signs Section 3, page 2
  - d. Employer provides phone number
  
4. Attach a copy of your continuing education from the last 18 months.  
(Only CEU approved courses are accepted)
  
5. Attach a copy of your business card to application
  
6. If mailing check, send \$25 application fee to:  
5815 82nd St, Ste 145, Box 317, Lubbock, TX 79424
  
7. If completing online, <http://www.nrrts.org/registrants/apply-now>
  
8. Credit card payments are made online.